



WEEKEND OVERNIGHT RESPITES

PROGRAM INFORMATION & MODIFICATIONS DURING COVID-19

PROGRAM TIMES

To maintain safety, we are staggering arrival and departure times for participants. Please refer to your confirmation packet for your assigned drop-off and pick-up times.

CHECK-IN

Friday Evening at Assigned Time

PICK-UP

Sunday Afternoon at Assigned Time

Early and late arrivals will not be accepted.

ARRIVAL & DEPARTURE

Please be attentive and drive slowly. **For safety, no cellphone usage during drop-off and pick-up.**

DROP-OFF:

- To ensure safety, do not arrive before designated drop-off time.
- Please display card with participant's name on the dashboard of your vehicle.
- Upon arrival, staff will greet you to take your participant's temperature & collect the health screening form.
- MAR & Meds will be given to nurse.

PICK-UP:

- To ensure safety, do not arrive before the designated pick-up time.
- Please display card with participant's name on the dashboard of your vehicle.
- Driver will remain in the vehicle while a staff loads the participant and their belongings.
- The name of the person picking up the participant **MUST** be on the approval listed located on the annual application.

WHAT TO BRING:

- A complete packing list can be found in the confirmation packet or at SteppingStonesForms.org
- Face mask (Not Required)
- MAR & Meds if needed for nurse
- Assistive mobility devices (i.e. walker or wheelchair) and power cords for charging, if needed.
- If prescribed, Epi-Pen, Glucagon or Diastat must be with participant to attend program. Expired medications not permitted.

Label all items with participant's first & last name.

WHAT NOT TO BRING

- Electronics (iPads, cellphones, etc.)
- Toy weapons of any kind (knives, swords, guns)
- Jewelry, fine clothes or items of sentimental value
- Money
- Personal fans or heaters
- Outside food and drinks

Stepping Stones is not responsible for lost, stolen, damaged or broken items.

CONTACT INFORMATION

CLIENT SERVICES

Jeannie Ludwig
(513) 965-5108
Jeannie.Ludwig@SteppingStonesOhio.org

ATTENDANCE HOTLINE

Please report any necessary absence to the Attendance Hotline at (513) 965-2466. If notification is not made ahead of time, participants routinely absent may have an impact on services.

NURSING QUESTIONS

Nursing Coordinator
Holly Molony, RN
(513) 965-5113
Holly.Molony@SteppingStonesOhio.org

PROGRAM INFO:

Rec & Leisure Director
Karen Martin
(513) 965-3053
Karen.Martin@SteppingStonesOhio.org

COVID-19 MODIFICATIONS

To maintain health & safety for participants and staff, the Overnight Respite program will look a little different this year. Here are some modifications we have made for the new season.

STAGGERED CHECK-IN & CHECK-OUT TIMES: To maintain safety, we are staggering check-in and check-out times for participants. Please refer to your confirmation packet for your designated times.

DAILY HEALTH CHECKS FOR PARTICIPANTS & STAFF: Upon arrival, each participant will have their temperature taken before joining their cabin. If his/her temperature is 100° F or higher, the participant will be sent home. Nursing staff will continue to monitor and assess each participant daily throughout the program. Likewise, staff will also have temperature checks at the start of shift and continued health checks through programming.

ISOLATION ROOM: An isolation room has been setup to separate anyone showing COVID-19 symptoms or other signs of illness.

CONTAINED CABIN GROUPS: Cabin participants and their designated staff will enjoy activities together throughout the program. To limit risk of exposure, groups will not mix or interact with one another.

SLEEPING ARRANGEMENTS: Beds are aligned at least six feet apart. Participants and staff will sleep head-to-toe.

STAGGERED MEALTIMES: To avoid mixing of groups, mealtimes will be staggered for cabins. Each participant will receive an individual meal prepared in accordance to their dietary plan by our trained kitchen staff.

SOCIAL DISTANCING & MASKS: Cabin groups will space out in program areas, sitting at least six-feet apart whenever possible. Program staff will wear masks.

IN & OUTDOOR PROGRAM AREAS: All activities will take place in an assigned space with no crossover from other groups. If weather permits, activity times will be built into the program schedule.

NO LARGE GATHERINGS

There will be no large Respite events or program-wide gatherings this year, ensuring groups maintain social distancing and practice proper hand hygiene.

NO OUTSIDE VISITORS

To limit risk of exposure, volunteers, outside visitors and program guests are not permitted.

INCREASED CLEANING

Stepping Stones is increasing cleaning of high-touch areas and will ensure adequate supplies are available at all times.

BEHAVIOR CHALLENGES & SAFETY CONCERNS

Stepping Stones reserves the right to send a participant home if his/her behavior becomes unmanageably disruptive or endangers participants and staff. For safety, Stepping Stones also reserves the right to send a participant home if they are unable to stay with their assigned group.

PROGRAM CANCELLATIONS

As we continue navigating COVID-19, please note that program dates are subject to cancellation if directed by state and local officials. If a cancellation is necessary, Stepping Stones will notify families and caregivers via text message.

Likewise, any cancellations due to inclement weather will also be communicated over text messaging.

A TECHNOLOGY FREE ZONE

In Stepping Stones' recreation programs, we try to get away from technology to enjoy the outdoors and connect with our peers. To help us maintain a digital free campus, please refrain from bringing cameras, hand-held games, iPads, iPods, laptops or other electronics as they distract from programming.